

Keinton Mandeville Parish Council

Dear

I hereby give you notice of a meeting of the above-named Parish Council, to be held on

Tuesday November 1st 2022 at 1930 at Keinton Mandeville Village Hall

All members of the council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:



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Sue Graham, Clerk October 25th 2022

Public session will take place at 7.30pm, prior to the formal council meeting.

1.0	Apologies.			
2.0	Declarations			
3.0	Minutes of last meeting: 4 October 2022 Agree the minutes as a true and correct record of the meeting held.			
4.0	Actions and Matters arising:			
	Minute	Owner	Due	Update
	4.2 Neighbourhood plan; Include affordable homes policy. Project plan for adoption by PC at Future Meeting once grant funding approved.	TR TR	Ongoing Future Meeting	
	8.0 Highways – fingerpost replacement, advise A. Barron of preferred quote	TI	Awaiting outcome of SCC discussions with insurers	Preferred option sent to Highways
	8.0 Quotes for arm for fingerpost Barton Road – instruct Bristol Foundries.	Clerk		
	8.0 Instruct Highways Consultant	TI	Ongoing	
	Parish Paths: Seek quotes to improve ‘Lydford’ bridleways. Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this	TI	Ongoing	
	Repairs to Babcary / Blind Lane fingerpost. Shields Babcary Lane – quotes to replace	TI Clerk	Ongoing	Dave Ruddle has been instructed
	Replacement gate on Church St / Lakeview footpath - instruct Dave Ruddle	Clerk		
	Quote to remove conifers on footpath behind phonebox – instruct Somerset Tree surgeons and Landscapers	Clerk		Instructed due 18 Nov
	Playing field land Registry. Charles Fleming instructed. Clerk to chase	Clerk	ASAP	No update
	Audit: Reserve spending plan	PC	Ongoing	
	Remembrance soldier order from RBL	Clerk	November 2022	Complete
5.0	Planning. Consider the following applications and make recommendations to the planning officer:			
5.1	Determination of Planning. Receive the following notices: 22/02252/HOU Application permitted with conditions Proposed two storey side extension - Old Rectory Church Street Keinton Mandeville Somerton Somerset TA11 6ER 22/02346/S73 S73 application to vary conditions 2 (approved plans) of planning approval 19/03538/FUL for the proposed erection of a cafe/work hub and 3 No. dwellings with associated access, parking and landscaping. - Land At Lake View Quarry Chistles Lane Keinton Mandeville Somerton Somerset TA11 6EX			
5.2	Other planning matters. Neighbourhood Plan – project plan and update			

	Receive update on proposed use of consultant Philip Hanson for Village Landscape Assessment and agree any actions arising Consider in principle agreement to fund field survey aspects of SHOCK report where there is overlap with above	
6.0	Environment Champion Update.	
7.0	Finance and Payments (RFO – Clerk) Payments Salaries October 2022 NEST Pensions Direct Debit HMRC Maintenance SSDC Parish Ranger HAGS-SMP Ltd Reimburse S Graham RBL soldier RBL Poppy Appeal Donation TEEC – website hosting and support	£230.78 (18 hours) £16.45 £-9.60 £192.07 £16,333.66 £200.00 £100.00 £151.19
7.1	Receipts: CIL - 19/02615/REM CIL- 19/02585/REM	£1096.85 £3,301.25
7.2	Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors	
7.3	Other finance matter Internal audit - mid year review. Completed on 23/10/2022. One column of the cashbook did not add up. Now rectified.	
7.4	Grant requests. Receive the following grant requests: Netball club – additional information following October meeting	
8.0	Highways. Consider the following and agree any actions arising Update / Items to report A39 Night Closure 21 November- 2 Dec Traffic / Highways Consultant update Speed Indicator Device Report Location: Burton Road, monitoring out-bound traffic (note: this is a reversal of previous orientation on Burton Road) Dates: Evening of 28th September to evening of 19th October – (21 days of recorded data) Total Vehicle Count: 12,530 vehicles (Average of 597 per day [previously 623 per day]) Speed at which most drivers felt comfortable (85th percentile): 29.2mph (previously, albeit in the opposite orientation, 34mph) – Demonstrated in graph on page 3 of the abridged report. Maximum speed recorded: 45mph (previously, albeit in the opposite orientation, 55mph) Points of Note Only 2 vehicles were recorded at, or above, 40mph. The SID is now located on the Queen Street pole Community Speedwatch Report	
9.0	Parish Paths. Update / items to report. Proposal for village heritage trail	
10.0	Play Areas. Happy Tracks / Skatepark Receive Inspection Report Replacement equipment S106 funding application update.	
11.0	Maintenance. Consider and agree maintenance requirements	
12.0	Defibrillator: Consider provision of information sessions for village groups.	
13.0	Village Hall Report	
14.0	Correspondence. Receive the following correspondence and agree any actions arising: Warm Spaces Questionnaire – use of village hall Winter Service – Snow ploughing (South Somerset area) - local support/resilience CPRE AGM 4 November	
14.1	Correspondence. Circulation SCC updates, SWP briefings, SSDC updates, Hinkley Point C - Environmental permits update, SALC newsletter, LCN pilot meeting, Avian influenza outbreak, Health and wellbeing advisory network circular, Flu and covid vaccination reminder, LCN consultation, warm spaces questionnaire, Clarks community foundation grants, introduction to Rights of Way Legislation (SALC)	

15.0	PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites.
16.0	Remembrance Service. Volunteer to attend and lay wreath
17.0	LCN Membership. Consider LCN options and agree any actions arising
18.0	Agree Clerk's Contract
19.0	Future agenda Items
20.0	Any other reports – Funeral Bier - update
21.0	Date of next meeting: December 6 2022